

Course Name: Occupational Certificate: Store Person

SAQA ID: 99703

NQF: 2

Credits: 41

Duration: 4 - 12 Months

Course Outline:

Knowledge Module	Explanation	Credits	NQF
<i>Concepts of moving and packing stock in a stock storage area</i>	This module introduces the basic principles of handling and storing stock safely and efficiently.	3	2
<i>Concepts and methods of picking and counting stock</i>	This module develops understanding of stock picking and counting methods to maintain accurate inventory.	3	2
<i>Principles of maintaining a stock storage area</i>	This module teaches how to organise, maintain, and control a stock storage area to ensure efficiency and safety.	3	2
Practical Module	Explanation	Credits	NQF
<i>Move stock in and out of stock storage areas</i>	This module develops practical skills for receiving, relocating, and dispatching stock accurately.	3	2
<i>Pack stock in a stock storage area</i>	This module teaches learners to package stock correctly to protect items and facilitate storage.	3	2
<i>Pick stock from a stock storage area</i>	This module provides hands-on experience in retrieving stock efficiently for orders or production.	3	2
<i>Count stock</i>	This module equips learners to perform accurate stock counts and record keeping.	2	2
<i>Maintain the stock storage area</i>	This module focuses on keeping the storage area organized, clean, and safe for ongoing operations.	2	2
Work Experience Module	Explanation	Credits	NQF
<i>Processes and procedures for moving and packing different types of stock</i>	This module develops practical experience in handling, moving, and packing various stock types safely and efficiently.	9	2
<i>Processes and procedures for picking and counting stock</i>	This module provides real-world experience in selecting, counting, and managing stock accurately.	6	2
<i>Processes and procedures for performing housekeeping,</i>	This module teaches learners how to maintain a clean, safe, and well-organised storage area in a real work environment.	4	2

<i>maintaining a safe stock storage area</i>			
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