

Course Name: Occupational Certificate: Project Manager

SAQA ID: 101869

NQF: 5

Credits: 240

Duration: 24 Months

Course Outline:

Knowledge Module	Explanation	Credits	NQF
<i>Introductory Studies for Project Managers</i>	This module introduces the fundamentals of project management, including the role and responsibilities of a project manager.	4	5
<i>Project Integration Management</i>	This module focuses on coordinating all project elements to ensure activities are properly aligned and managed as a whole.	4	5
<i>Project Scope Management</i>	This module develops skills to define, control, and manage the work required to successfully complete a project.	8	5
<i>Project Time Management</i>	This module teaches how to plan, schedule, and control project timelines to ensure timely completion.	8	5
<i>Project Cost Management</i>	This module covers budgeting, cost estimation, and financial control to keep projects within approved budgets.	8	5
<i>Project Quality Management</i>	This module focuses on ensuring project deliverables meet required standards and stakeholder expectations.	8	5
<i>Project Human Resource Management</i>	This module equips learners with skills to manage project teams effectively and allocate resources appropriately.	8	5
<i>Project Communications Management</i>	This module develops the ability to manage project information and ensure effective communication with stakeholders.	8	5

<i>Project Risk Management</i>	This module teaches how to identify, assess, and manage potential risks that may impact project success.	8	5
<i>Project Procurement Management</i>	This module focuses on acquiring goods and services from external suppliers and managing contracts effectively.	8	5
<i>Project Stakeholder Management</i>	This module develops skills to identify, engage, and manage stakeholders to ensure project support and success.	8	5
Practical Module	Explanation	Credits	NQF
<i>Initiate a project</i>	This module develops skills to define project objectives, identify stakeholders, and formally start a project.	5	4
<i>Plan and develop a project management approach and scope statement</i>	This module teaches how to create a project plan and clearly define the project scope	5	8
<i>Plan and develop a project timeline and schedule</i>	This module focuses on scheduling tasks and milestones to ensure timely project delivery.	5	8
<i>Plan for and project the cost of a project</i>	This module equips learners to estimate project costs and develop a budget.	5	8
<i>Plan project management systems</i>	This module develops the ability to design and implement systems for managing project activities efficiently.	5	8
<i>Monitor and control the scope of a project</i>	This module focuses on tracking project progress to ensure deliverables remain within scope.	5	8
<i>Control the project delivery schedules and costs</i>	This module teaches how to manage timelines and budgets to keep the project on track.	5	8
<i>Control the project quality</i>	This module develops skills to monitor and ensure that project outputs meet quality standards.	5	8
<i>Manage and control the human resources of a project</i>	This module focuses on assigning, monitoring, and managing project team members effectively.	5	8
<i>Conduct and control project communication and stakeholder interaction</i>	This module equips learners to manage project communications and stakeholder expectations.	5	8
<i>Manage and control project risks</i>	This module teaches how to identify, monitor, and mitigate risks throughout the project lifecycle.	5	8

<i>Manage and control project procurement activities</i>	This module develops skills to acquire and manage goods, services, and contracts for the project.	5	8
<i>Manage and control project close-out activities</i>	This module focuses on completing all project tasks, evaluating outcomes, and formally closing the project.	5	8
Work Experience Module	Explanation	Credits	NQF
<i>Attend to project initiation management processes</i>	This module develops practical experience in starting a project, defining objectives, and engaging stakeholders.	10	5
<i>Attend to project planning processes</i>	This module focuses on applying planning skills to develop project schedules, budgets, scope, and management systems in a real-world setting.	20	5
<i>Attend to project execution and control processes</i>	This module provides hands-on experience in implementing project plans, monitoring progress, managing risks, and controlling quality, costs, and timelines.	20	5
<i>Attend to project close out processes</i>	This module develops skills to complete project activities, evaluate outcomes, and formally close projects while documenting lessons learned	10	5